



nature for all youth

Summer Program Internship Position Description

Background:

Eagle Eye Institute is a non-profit organization based in Western Massachusetts, that offers nature-based outdoor experiences to youth from underserved communities, particularly youth of color. We empower youth to learn about, make connections with, and play an active role in the natural world. Eagle Eye's programs are designed to raise environmental awareness, develop responsibility, and cultivate leadership amongst the next generation.

Position Summary:

The Summer Program Intern is part of our Summer Program Team, and will play a key role in coordinating our Learn About Forests™ program with groups of youth and young adults. Our proven LAF program intentionally integrates nature with inclusive youth development, to provide opportunities for first-time nature experiences and connections with supportive mentors.

Responsibilities:

- Lead or assist with coordinating all aspects of the LAF program, including:
 - Outreach and communicating with program partners
 - Outreach and coordinating volunteer instructors
 - Planning and facilitating group activities
 - Coordinating program logistics
 - Evaluation and follow-up
 - Social media and marketing

Skills Developed:

Through this position, you'll have the opportunity to interact with a range of highly-skilled people, representing a variety of disciplines. You'll also have the opportunity to develop skills, such as: **community outreach and engagement, program planning, program coordination, communication, group facilitation, group management, youth development, experiential education, outdoor education, nature awareness, mindfulness and teamwork.**

Location:

The internship will take place at multiple locations; this includes MountainStar Forest in Peru, MA, as well as sites in/around our service community of Holyoke, MA. Transportation and/or the ability to carpool is required, and a mileage reimbursement will be provided.

Schedule:

- Full-time seasonal position
- **Start:** Monday, June 19th / **End:** Friday, August 11th (excluding July 4th)

- **Daily Schedule:** 9 am – 5 pm (exact schedule depends on programming, and may be earlier or later on the given day; weekly hours not to exceed 37.5)
- **Mandatory On-Site Orientation:** Week of June 19th (dates TBD)
- **Mandatory Weekend Retreat:** July 14th-16th

Compensation: \$17/hour

Qualifications:

- Young adults, age 18+, including current college students and recent graduates
- Excellent communication and interpersonal skills
- Team and community-oriented
- Strong organizational and time-management skills
- Ability to share needs and self-advocate
- Desire to learn and grow through new experiences
- Flexibility with changing conditions
- Youth education and mentoring experience
- Lived experience relating to the communities we engage with
- Interest in youth and community work, as well as environmental advocacy
- Openness to a sustainable lifestyle, including a plant-based diet*

**Note that Eagle Eye is a 100% plant-based site, all food brought in must be plant-based.*

How To Apply:

Please submit your **resume**, a **one-page letter of interest**, and **three references** to our Program Manager, Nolan Teixeira (he/him), at n.teixeira@eagleeyei.org. In your letter, include why you are interested in the position, what you would like to gain on a personal and professional level, and why you would be a good fit for the position. The deadline to apply is **Friday, April 28th, 2023**.

Eagle Eye Institute is an equal opportunity employer. Employment decisions are made without discrimination to race, color, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status, or other characteristics protected by law. Eagle Eye is committed to diversity, equity and inclusion in our hiring and employment practices. We encourage applicants who are underrepresented in the outdoors, based on race, ethnicity, socioeconomic status, ability, age, gender identity or sexual orientation, to apply.