



Summer Program Intern Position Description

Background

Eagle Eye Institute is a nonprofit organization based in Western Massachusetts with a mission to support and promote the equitable engagement of youth in nature to positively impact their lives, their communities and the natural world, and to elevate time in nature as an essential human right.

Position Summary

The Summer Program Intern is part of our summer program team and will play a key role in coordinating our Learn About Forests™ program with groups of youth and young adults. Our proven LAF program intentionally integrates nature and positive youth development to provide opportunities for first-time nature experiences and connections with mentors in a supportive and welcoming environment.

Responsibilities

- Lead or assist with coordinating all aspects of the LAF program including:
 - Outreach and communicating with program partners
 - Outreach and coordinating volunteer instructors
 - Planning and facilitating group activities
 - Coordinating program logistics
 - Evaluation and follow-up
 - Social media and marketing

Skills Developed

This position will have the opportunity to interact with a range of highly skilled people representing a variety of disciplines while developing skills in community outreach and engagement, program planning, program coordination, communication, group facilitation, group management, youth development, experiential education, outdoor education, nature awareness, mindfulness and teamwork.

Location

The program will take place at multiple locations, including our 220-acre forest site in Peru, MA, and sites around our service community of Holyoke, MA. Transportation and/or the ability to carpool is required and a mileage reimbursement will be provided.

Timeline: Monday, June 27th-Friday August 19th excluding July 4th, on-site orientation the week of June 20th (date and time TBD), weekend retreat July 16th-17th

Schedule: Monday-Friday, 9 am to 5 pm*

**Schedule depends on programming and may be earlier or later. Total hours not to exceed 37.5 per week.*

Compensation: \$15/hour

Qualifications

- Young adults age 18+, including current college students and recent graduates
- Excellent communication and interpersonal skills
- Team and community oriented
- Strong organizational and time management skills
- Ability to share needs and self-advocate
- Desire to learn and grow through new experiences
- Flexibility with changing conditions
- Youth education or mentoring experience
- Lived experience related to the communities we engage
- Interest in education, youth development, outdoor education or related field
- Openness to a sustainable lifestyle, including a plant-based diet*

**Note that Eagle Eye is a 100% plant-based site, all food brought in must be plant-based.*

How To Apply

To apply, please submit a resume and a one-page letter of interest to Cass at cpastorelle@eagleeyei.org. In your letter, include why you are interested in the position, what you would like to gain on a personal and professional level, and why you would be a good fit for the position. The deadline to apply is **Friday, April 22nd, 2022.**

Eagle Eye Institute is an equal opportunity employer. Employment decisions are made without regard to race, color, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status, or other characteristics protected by law. Eagle Eye is committed to diversity, equity and inclusion in our hiring and employment practices. We encourage applicants who are underrepresented in the outdoors based on race, ethnicity, socioeconomic status, ability, age, gender identity or sexual orientation.